

**Eligibility Criteria**

[As per the Recruitment Rules of Non-faculty posts for new AIIMS, 2015 (as amended from time to time) adopted by the Governing Body of AIIMS Raipur on 22.05.2023)

<b>S.No.</b>	<b>Name of Post and Eligibility Criteria</b>
1.	<p><b>Name of Post : Tutor/Clinical Instructor</b></p> <p><b>Essential:</b></p> <ol style="list-style-type: none"><li>1. BSc (Nursing) degree from a recognized University / Institution</li></ol> <p><b>OR</b></p> <ol style="list-style-type: none"><li>2. Registered Nurse and Midwife with Sister Tutor's Diploma</li><li>3. 3 years' experience in a Teaching Institution</li></ol> <p><b>Desirable Qualification &amp; Experience:</b></p> <ol style="list-style-type: none"><li>1. Master's Degree in Nursing from a recognized University/Institution</li><li>2. Registered Nurse/Midwife in State Nursing Council</li><li>3. 3 years' experience in Teaching institution after obtaining a Master's degree.</li><li>4. PhD/M. Phil/Independent published work in International/National Journals of repute.</li></ol> <p><b>Age Limit:</b> Not exceeding 35 years</p>
2.	<p><b>Name of Post : Senior Nursing Officer</b></p> <p><b>Essential:</b></p> <ol style="list-style-type: none"><li>1. B.Sc. Nursing (4 year course) from an Indian Nursing Council recognized Institute/University.</li></ol> <p><b>OR</b></p> <p>B.Sc. (Post-certificate) or equivalent such as B.Sc. Nursing (Post-basic) from an Indian Nursing Council recognized Institute/University.</p> <ol style="list-style-type: none"><li>2. Registered as Nurses &amp; Midwife in State/Indian Nursing Council.</li></ol> <p><b>Experience:</b></p> <p>Three years experience as Staff Nurse Grade II after B.Sc. Nursing/ B.Sc. (Post Certificate)/B.Sc. Nursing (Post Basic) in a minimum 200 bedded Hospital/ Healthcare Institute.</p> <p><b>Age Limit:</b> Between 21-35 years.</p>

3.	<p><b>Name of Post : Senior Hindi Officer</b></p> <p><b>Essential:</b>  Master's degree of a recognized University in Hindi with English as a compulsory or elective subject or as the medium of examination at the degree level  <b>OR</b>  Master's degree of a recognized University in English with Hindi as a compulsory or elective subject or as the medium of examination at the degree level  <b>OR</b>  Master's degree of a recognized University in any subject other than Hindi or English, with Hindi medium and English as a compulsory or elective subject or as the medium of an examination at the degree level;  <b>OR</b>  Master's degree of a recognized University in any subject other than Hindi or English, with English medium and Hindi as a compulsory or elective subject or as the medium of an examination at the degree level;  <b>OR</b>  Master's Degree of a recognized University in any subject other than Hindi or English, with Hindi and English as compulsory or elective subjects or either of the two as a medium of examination and the other as a compulsory or elective subject at degree level;  <b>AND</b>  Recognized Diploma or Certificate course in translation from Hindi to English &amp; vice versa or two years' experience of translation work from Hindi to English and vice versa in Central or State Government office, including Government of India Undertaking.</p> <p><b>Age Limit:</b> Not applicable.</p>
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4.	<p><b>Name of Post : Dietician</b></p> <p><b>Essential:</b></p> <ol style="list-style-type: none"> <li>1. M.Sc. (Home Science Food and Nutrition)/M.Sc. (Clinical Nutrition and Dietetics)/ M.Sc. (Food Science &amp; Nutrition)/M.Sc. (Food and Nutrition Dietetics)/M.Sc. (Food Service Management and Dietetics) from a recognized University/Institution.</li> <li>2. 3 years' experience in the line preferably in 200 bedded Hospital.</li> </ol> <p><b>Age Limit:</b> Between 21 – 35 years.</p>
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5.	<p><b>Name of Post : Librarian Grade III</b></p> <p><b>Essential:</b></p> <ol style="list-style-type: none"> <li>1. Bachelor Degree in Library Science or Library and Information Service from a recognized University/Institute.</li> </ol> <p style="text-align: center;"><b>OR</b></p> <p>B.Sc. Degree or equivalent from a recognized University and Bachelor Degree or Post Graduate Diploma or equivalent in Library Science from a recognized University or Institute.</p> <p style="text-align: center;"><b>With</b></p> <ol style="list-style-type: none"> <li>2. 2 years' Professional experience in a library of under Central/ State/ Autonomous/ Statutory organization/PSU/University or recognized research and educational institution.</li> <li>3. Ability to use computers- Hands on experience in office applications, spread sheets and presentations.</li> </ol> <p><b>Desirable:</b> Diploma in Computer Application from a recognized University or Institute.</p> <p><b>Age Limit:</b> Between 21-30 years.</p>
6.	<p><b>Name of Post : Occupational Therapist</b></p> <p><b>Essential:</b></p> <ol style="list-style-type: none"> <li>1. 10 + 2 in Science (Physics, Chemistry and Biology) and;</li> <li>2. Bachelor's Degree in Occupational Therapy from a recognized Institute/ University.</li> <li>3. 2 years' experience.</li> </ol> <p>Registered with the Occupational Therapy council</p> <p><b>Age Limit:</b> Between 21-30 years of age</p>
7.	<p><b>Name of Post : Store Keeper</b></p> <p><b>Essential:</b></p> <ol style="list-style-type: none"> <li>1. Degree from a recognized University/Institution;</li> <li>2. Post-graduate degree/Diploma in Material Management from a recognized University/Institution;</li> </ol> <p style="text-align: center;"><b>OR</b></p> <ol style="list-style-type: none"> <li>3. Bachelor's Degree in Material management from a recognized University/Institution and 3 years' experience in store handling (preferably medical stores).</li> </ol> <p><b>Age Limit:</b> Between 18 - 35 years</p>
8.	<p><b>Name of Post : Technical Officer (Dental) (Dental Technician)</b></p> <p><b>Essential:</b></p> <ol style="list-style-type: none"> <li>1. 10 + 2 with Science from a recognized University/ Board.</li> <li>2. Diploma (minimum 2 years duration) from a recognized Institution in Dental Hygiene; or Dental Mechanic; or Maxillo—facial prosthesis and Orthodontic appliances.</li> <li>3. Registered as Dental Hygienist/Dental Mechanic with the Dental Council of India.</li> </ol> <p><b>Age Limit:</b> Between 21-30 years of age.</p>

9.	<p><b>Name of Post : Pharmacist Grade II</b></p> <p><b>Essential:</b></p> <ol style="list-style-type: none"> <li>1. Diploma in Pharmacy from a recognised University/Institution.</li> <li>2. Should be a registered Pharmacist under Pharmacy Act 1948.</li> </ol> <p><b>Desirable:</b> Experience in manufacture/ storage/testing of transfusion fluids in a reputed hospital or industry.</p> <p><b>Age Limit:</b> Between 21- 27 years</p>
10.	<p><b>Name of Post : Jr. Medical Record Officer (Receptionist)</b></p> <p><b>Essential:</b></p> <p><b>For Jr. Medical Record Officer:</b></p> <p>B.Sc. (Medical Records) <b>OR</b> 10+2 (Science) from a recognized board with at least 6 month Diploma/Certificate course in Medical Record Keeping from a recognized Institute / University having 2 years' experience in Medical Record Keeping in a Hospital Setup.</p> <p><b>AND</b></p> <p>Ability to use computers, Hands on experience in office applications, spread sheets and presentations. Typing speed of 35 words per minute in English or 30 words per minute in Hindi.</p> <p><b>For Receptionist :</b></p> <p>Degree in Mass Communication/Hospital Administration/ Hospitality Management from a recognized University/ Institute.</p> <p><b>AND</b></p> <p>Ability to use computers, Hands on experience in office applications, spread sheets and presentations.</p> <p><b>Age Limit:</b> Between 21-35 years of age</p>
11.	<p><b>Name of Post : Jr. Scale Steno (Hindi)</b></p> <p><b>Essential:</b></p> <ol style="list-style-type: none"> <li>1. 12<sup>th</sup> class or equivalent qualification from recognised Board or University.</li> <li>2. Skill Test Norms: Hindi Shorthand at a speed of 64 words per minute and transcription at a speed of 11 words per minute and mistakes should not exceed 8%.</li> </ol> <p><b>Desirable:</b> Excellent command over Hindi (written and spoken).</p> <p><b>Age Limit:</b> Between 21- 30 years</p>

12.	<p><b>Name of Post : Dispensing Attendants</b></p> <p><b>Essential:</b></p> <ol style="list-style-type: none"> <li>1. Diploma in Pharmacy from a recognised University/Institution.</li> <li>2. Should be a registered Pharmacist under Pharmacy Act 1948.</li> </ol> <p><b>Age Limit:</b> Between 21- 27 years.</p>
13.	<p><b>Name of Post : Dissection Hall Attendants</b></p> <p><b>Essential:</b></p> <p>10+2 or equivalent with one year experience in the concerned department.</p> <p style="text-align: center;"><b>OR</b></p> <p>10th Pass with three years' experience in the concerned department.</p> <p><b>Age Limit:</b> Between 21-30 years of age</p>
14.	<p><b>Name of Post : Electrician</b></p> <p><b>Essential:</b></p> <ol style="list-style-type: none"> <li>1. 10th Class /Standard or equivalent</li> <li>2. ITI Diploma Certificate in Electrician Trade</li> <li>3. Electrical Supervisory certificate of Competency; and</li> <li>4. Practical experience of 5 years in erection and running /maintenance of different types of HT and LT electrical installations including UG cable systems.</li> </ol> <p><b>Age Limit:</b> Not exceeding 35 years</p>
15.	<p><b>Name of Post : Mechanic (AC&amp;R)</b></p> <p><b>Essential:</b></p> <ol style="list-style-type: none"> <li>1. Matriculation or equivalent.</li> <li>2. ITI/Diploma certificate in Refrigeration and Air Conditioning from a recognized institute/polytechnic of a minimum of 12 months.</li> <li>3. 2 Years' experience in installation and maintenance of Refrigeration and Air Conditioning systems</li> </ol> <p><b>Age Limit:</b> Between 18-40 years of age</p>
16.	<p><b>Name of Post : Store Keeper-cum-Clerk</b></p> <p><b>Essential:</b></p> <p>Graduate from a recognised university with one year experience in handling stores.</p> <p><b>Desirable:</b></p> <p>Post-graduate Degree/Diploma in Materials Management from a recognised Institution.</p> <p><b>Age Limit:</b> Up to 30 years</p>

17.	<p><b>Name of Post : Wireman</b></p> <p><b>Essential:</b></p> <ol style="list-style-type: none"> <li>1. 10th Class /Standard or equivalent.</li> <li>2. ITI Diploma Certificate in Electrician Trade.</li> <li>3. Electrical workman certificate of Competency; <b>and</b></li> <li>4. Practical experience of 5 years in electrician trade.</li> </ol> <p><b>Age Limit:</b> Between 18-30 years of age</p>
18.	<p><b>Name of Post : Hospital Attendant Grade III (Nursing Orderly)</b></p> <p><b>Essential:</b></p> <ol style="list-style-type: none"> <li>1. Matriculation from a recognized School / Board</li> <li>2. Certificate course in Hospital Services conducted by a recognized organization (such as St. Johns Ambulance)</li> </ol> <p><b>Desirable:</b> Experience of having worked in a Hospital.</p> <p><b>Age Limit:</b> Between 18-30 years</p>